



— Massachusetts —  
COMMUNITY HEALTH AND  
HEALTHY AGING FUNDS

## CHIP Funding Stream Planning Grant Application Questions

1. Summary (1-2 paragraphs) *\*Please respond to this question by clearly stating the central focus of your proposed project. Your answer should convey both the project's purpose and its intended long-term impact. You will have space in later questions to provide additional details. Be sure to structure your summary according to the bullet points provided below.*
  - a. [Applicant Name] is requesting [\$X] funding amount over [x years] to [Describe your projects overarching goal 1-2 sentences].
  - b. Brief problem statement
  - c. Describe 2-3 key activities you will employ to address the problem.

*Some key activities of the **Assessment** phase of a CHIP involve engaging community members and stakeholders, defining the community, employing equitable data collection methods (surveys, interviews, and focus groups), prioritizing impactful health issues, and documenting and sharing results in an accessible manner.*

*Some key activities of the **Planning** phase of a CHIP involve engaging strategic partnerships, setting goals and objectives, assembling an implementation team, developing action plans, measuring progress, and maintaining community engagement throughout.*

*Some key activities of the **Implementation** phase of a CHIP involve translating plans into action through coordinated efforts across sectors and stakeholders. This includes launching programs and initiatives aligned with identified priorities, maintaining strong communication and accountability structures, and continuously engaging community members to ensure responsiveness and relevance.*

As you respond to each of the questions below, please be sure to reference relevant CHIP phases and key activities to support your answers.

2. What led your organization to recognize the need for community health improvement planning, and what specific barriers or inequities are you aiming to address through this process?
  - a. What data, community input, or other factors inform that decision?
  - b. Describe 2-3 key activities you will employ to address the problem.
3. Describe the group, organization, partnership, or coalition implementing the approach. What is their experience with Community Health Improvement Planning (CHIP) processes?
  - a. Mission/Vision

- b. Brief history
- 4. Have you worked on any community health projects before? What support do you think you'll need? Are there aspects of the CHIP process you need guidance on?
- 5. List or describe data sources that will be used in this CHIP process.
  - a. *Qualitative data refers to the collection of stories.*
  - b. *Quantitative data refers to the collection of numbers*
- 6. The Funds are committed to addressing the root causes of health inequities, specifically, institutional and structural racism. Describe the top three ways your organization is currently advancing or actively working to advance health and racial equity through its internal policies, practices, and culture. Highlight specific strategies, decision-making processes, or accountability mechanisms that reflect this commitment.
- 7. How will this planning grant help prepare you for future policy systems and environmental change implementation funding? What challenges do you anticipate in making this shift, and what support would help you overcome them?

### Optional & No points question:

- 1. In light of ongoing public health challenges, shifting political landscapes, and evolving community needs, how has your organization adapted its strategies or programming to respond to emerging issues affecting the populations you serve?